
Content to be Included on the Transcript

The transcript of marks contains the following:

- a) **Course and grades** - the transcript of marks includes the complete list of courses the student has taken up to the date it is issued, including any credit or equivalencies through PLR. The results are recorded there permanently.
- b) **Personal information** - the transcript of marks includes the student's first and last names, address, and student ID number.
- c) **Program information** - the transcript of marks includes the following information:
 - i. Program title;
 - ii. Course code, title, number of credits, and result obtained;
 - iii. Cumulative grade point average;
 - iv. an indication as to whether certification has been obtained;
 - v. Course Grade point
 - vi. Term;
 - vii. Term Grade Point Average;
 - viii. Diploma or Certificate notation;
 - ix. Honors designation (if applicable);
 - x. Date student completed the program