

New Brunswick Community College (NBCC) collects personal information on students for the purposes of admission, registration, enrolment, surveys and other program-related activities. NBCC then uses this information in the administration and operation of its programs and support services including work coop or practicum. In accordance with 46(1) of the **Right to Information and Protection of Privacy Act** (RTIPPA), NBCC will disclose your personal information only on the basis of this consent.

Exception: NBCC may disclose your personal information without your consent where permitted or required by law or legal processes.

Definition: Personal information may include some or all of name, student ID#, gender, date of birth, email, telephone number, program of study, location of study and certification.

Student's name: _____ **Student ID#:** _____

Program of study: _____

I authorize NBCC to disclose the following information:

Parents, guardians, other – Write the names of your parents or guardians: _____

- financial information
- personal information
- academic performance and attendance

Student association (for services offered to the student community, e.g. NBCC Student Council)

- personal information

External (non-NBCC) sponsoring agency (for audit or verification purposes, e.g. Apprenticeship, "TSD")

- financial information
- personal information
- academic performance and attendance

Bursary/scholarship selection committees / donors (for the purpose of assessing eligibility)

- financial information
- personal information **Note:** Your name could be published by NBCC, Foundation or donors to promote NBCC scholarships & bursaries.
- academic performance and attendance

Potential employers (for employment, coop or practicum purposes, e.g. Horizon Health Network)

- personal information
- academic performance and attendance

Accrediting or other professional certification organizations (for accreditation, certification, membership, or employment purposes)

- personal information
- academic performance and attendance

NBCC, Government of New Brunswick and/or Government of Canada research (including surveys).

This information may be shared with third party service providers to facilitate research. This research is governed by the *Labour Market Research Act* in accordance with the RTIPPA. The information could also be shared with Statistics Canada as specified in the *Statistics Act* and in accordance with the RTIPPA and the *Personal Information Protection and Electronic Documents Act*. (PIPEDA) where not already permitted or required by law or legal processes.

- personal information

NBCC alumni association (for membership, development and offering of affinity programs)

- personal information

Graduation Ceremony

Name, program of study, location of study, city of origin and credential achieved may be published by NBCC to promote students/programs.

PERIOD OF CONSENT: Consent shall be effective immediately. With the exception of NBCC alumni association, consent will end five (5) years after completing your studies. You may withdraw your consent for any of the above (including NBCC alumni association and Graduation Ceremony) by contacting NBCC.

SIGNATURE: By signing this form, I authorize the disclosure of personal information as indicated above. I understand that I am not required to provide this consent and that consent may be withdrawn at any time.

Contact NBCC by visiting your Campus student services desk or via telephone: (506) 856-2274 or email: registrar.services@nbcc.ca.

Student's signature: _____ Date: _____

CSE Health & Dental Plan

By signing below, you are acknowledging that you have been informed of the mandatory NBCC CSE Health & Dental Plan, the online Opt Out Process (with proof of comparable alternate coverage), as well as the Opt Out deadline date.

Student's signature: _____ Date: _____

NOTE: Any document appearing in paper form is not controlled and should **ALWAYS** be checked against the electronic version on prior to use.

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1303.2710 Consent for Disclosure of Personal Information

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