



Safe Work Practice (SWP)

Name of Task: Snow Blower	
Department/Unit: Maintenance, Custodial	
Personal Protective Equipment or other required equipment or other safety considerations: Eye protection, safety boots, protective winter clothing, hearing protection. Staff working outside must also wear a safety vest or safety jacket to ensure visibility.	
Hazards: vehicle or property damage, serious injury, eye injury, trauma, foot injury, noise	
Required Training	Operator training/certification, Manufacturer's specifications
Steps to be taken to complete task safely:	
1	Wear specified Personal Protective Equipment.
2	Follow pre-operational safety checks.
3	Use two people to lift if necessary.
4	Take breaks to avoid injury from cold, vibration and repetitive motion.
5	Clothing worn in layers and vented to avoid overheating or injury.
6	Ensure that bare skin does not touch metal surfaces.
7	Be aware of the discharge direction and distance to avoid injury or property damage.
8	Keep all guards and shields in place.
9	Be cautious on slippery/icy surfaces.
10	Don't travel from area to area with snow blower engaged.
11	Always operate in a well ventilated area.
12	Proceed in a forward gear and only use reverse when necessary.
13	Keep others away from the flying debris area.
14	Stop the engine and disconnect the spark plug before performing maintenance or refueling.
15	Block/chock the snow blower.
16	Machine must be shut off before clearing of clogged chute or auger area.
17	Never stick your hand/foot in a clogged chute or auger area, always use a clean out tool designed for this purpose.
18	Allow machine to cool before shutting off.
19	If an emergency situation occurs while conducting this task, or there is an equipment malfunction, shut the equipment off immediately and follow the lock out procedure. Report any hazardous situation to your instructor/supervisor immediately.
Responsibilities, Completion and Review	
<i>Management and workers to ensure all duties performed in accordance to training, established health and safety regulations/guidelines, policies and procedures (e.g. utilizing personal, protective equipment as per SAFE Work Procedures). Notify Manager or designates (i.e. supervisors) of all occurrences, injuries illnesses or safety and health concerns which are likely to harm themselves, co-workers, or any others who enter the premises.</i>	
Completed by and Date: ROM Committee	Approved by: Kris Kierstead, Facilities & Ancillary Services

Any document appearing in paper form is uncontrolled and must be compared to the electronic version.

Last Reviewed / Revised by and Date: December 4, 2017	Note: This task will be monitored periodically to ensure compliance and effectiveness.
---	---