

## Safe Work Practice (SWP)

<b>Name of Task:</b> <b>Skid Steer Loader</b>	
<b>Department/Unit:</b> Maintenance	
<b>Personal Protective Equipment or other required equipment or other safety considerations:</b> CSA Approved Safety Footwear, eye and hearing protection required, Approved dust mask required for some jobs, work gloves. No loose fitting clothing.	
<b>Hazards:</b> As listed in Loader operator and safety manual. Pedestrian and vehicle traffic in work area. Slippery or unstable conditions. Hearing injury due to equipment noise and back injury due to bumpy conditions.	
<b>Required Training</b>	Successful completion of Skid steer training course with certification.
<b>Steps to be taken to complete task safely:</b>	
<b>A</b>	<b>Pre-operational Safety Checks</b> As per operators manual: Check fuels and oils, tire pressure, lights, shields and guards and ensure window is clean.
<b>B</b>	<b>Safe Work procedures</b>
1	Inspect required personal protective equipment and replace as required.
2	Put on all required personal protective equipment.
3	Ensure there are no objects near loader that could cause damage or injuries to others when you start loader.
4	Enter Loader while being conscious of potential slip hazards.
5	Start loader as per instructions in operators manual.
6	Travel to worksite carefully while always being aware of pedestrian and vehicle traffic.
7	When the job is complete bring all tools and equipment back to their designated location.
8	If any damage or breakdowns occur report to your supervisor immediately.
<b>C</b>	<b>Prohibited Activities</b> Do not carry loads that are not secure. Do not travel on unstable or soft edges of hills or excavation areas. Do not leave loader unattended while running.
<b>D</b>	<b>If an emergency situation occurs while conducting this task, or there is an equipment malfunction, shut the equipent off immediately and follow the lockout procedure</b>
<b><i>If an emergency situation occurs while conducting this task, or there is an equipment malfunction, shut the equipment off immediately and follow the lock out procedure. Report any hazardous situation to your instructor/supervisor immediately.</i></b>	
<b>Responsibilities, Completion and Review</b>	
<i>Management and workers to ensure all duties performed in accordance to training, established health and safety regulations/guidelines, policies and procedures (e.g. utilizing personal, protective equipment as per SAFE Work Procedures). Notify Manager or designates (i.e. supervisors) of all occurrences, injuries illnesses or safety and health concerns which are likely to harm themselves, co-workers, or any others who enter the premises.</i>	
<b>Completed by and Date:</b>	<b>Approved by:</b>

<b>Last Reviewed/Revised by and Date:</b>	<b>Note:</b> This task will be monitored periodically to ensure compliance and effectiveness.
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