

Safe Work Practice (SWP)

Name of Task Waterless Urinal Weekly Cleaning	
Department/Unit: Custodial	
Personal Protective Equipment or other required equipment and safety considerations: Eye protection, CSA approved footwear, rubber gloves and approved mask.	
Hazards: BioHazard, splashing of eyes and skin, slip and falls, fire hazard and poor air quality.	
Required Training:	<ul style="list-style-type: none"> WHMIS Hands on training with instruction for proper safety procedures.
Steps to be taken to complete task safely:	
1	Pre-Operational Safety Checks: <ul style="list-style-type: none"> Inspect required personal protective equipment and replace if necessary.
2	Prohibited Activities: <ul style="list-style-type: none"> Do not smoke. Do not mix with other chemicals. Do not use abrasive cleanser or abrasive sponges to clean.
3	Wear all required personal protective equipment.
4	Remove any foreign and other debris from urinal bowl.
5	Rinse entire urinal inside and out with water.
6	Use urinal cleaner and deodorizer to clean inside and outside of bowl especially the lower front.
7	After the urinal is clean, proceed to pour 5 gal. of hot water into the Eco-Trap to flush it out.
8	CAUTION: Product will float on surface of water and can re-ignite on surface of water.
9	Screw portion aid onto a BlueSeal quart bottle. Squeeze bottle to measure out 3 oz. BlueSeal into portion aid.
10	Spray Enviro-clean inside of bowl and let dry.
11	Dry all outer surfaces with soft rag.
12	CAUTION: Do not remove eco-trap for refilling.
13	Post-Operational Safety Checks:- Ensure that you discard all rags. Place all materials in their proper storage areas. Ensure the equipment is safe, clean and tidy before you leave it.
If an emergency situation occurs while conducting this task, or there is an equipment malfunction, shut the equipment off immediately and follow the lock out procedure. Report any hazardous situation to your instructor/supervisor immediately.	
Responsibilities, Completion and Review	
<i>Management and workers to ensure all duties performed in accordance to training, established health and safety regulations/guidelines, policies and procedures (e.g. utilizing personal, protective equipment as per SAFE Work Procedures). Notify Manager or designates (i.e. supervisors) of all occurrences, injuries illnesses or safety and health concerns which are likely to harm themselves, co-workers, or any others who enter the premises.</i>	
Completed by and Date:	Approved by:
Last Reviewed/Revised by and Date:	Note: This task will be monitored periodically to ensure compliance and effectiveness.