

---

## WHMIS for Workers Training Requirements

---

### PURPOSE

To provide training requirements for Workplace Hazardous Materials Information System (WHMIS).

### SCOPE AND LIMITATIONS

Hazardous materials may cause serious health problems in workers in the workplace. WHMIS provides information on hazardous products, as defined, and described in the federal [Hazardous Product Regulation](#), so workers can protect themselves. The *New Brunswick Occupational Health and Safety Act (O.C. 2016-25)* explains the [WHMIS Regulation 2016-6](#)

Employees that require this training are those that:

- May be exposed to a hazardous product due to their work activities (including normal use, maintenance activities or emergencies)
- Use, store, handle or dispose of a hazardous product
- Supervise or manage workers who may be exposed, or use, store, handle or dispose of a hazardous product
- Participate in emergency response

### 1.0 DEFINITIONS

**WHMIS** – Workplace Hazardous Material Information System

**SDS** – Safety Data Sheet

### 2.0 IMPLEMENTATION

#### 2.1 Managers or Designate Responsibilities

- Ensure that all hazardous products are properly labelled
- Make SDS's readily available to workers
- Prepare workplace labels and SDS's as necessary
- Provide worker education and training
- Follow [WorkSafeNB WHMIS Guidelines](#)

##### 2.1.1 Education

Refers to general information such as:

- How WHMIS works
- The major hazards of the hazardous products used in the workplace
- The rights and responsibilities of employers and workers
- The content required on labels and SDS's including its importance.

### **2.1.2 Training**

Refers to the site and job-specific information to employees that will cover workplace procedures for storage, handling, use, disposal, emergencies, spills and what to do in unusual situations. Employees are required to take WHMIS for Workers in Brightspace.

### **2.1.3 Refresher Training**

Refresher education and Training is required:

- As needed to protect workers' health and safety
- If conditions of the workplace have changed
- If new products are introduced
- If the products have changed and now have different hazards
- When new hazard information becomes available
- If there is new information about safe use, handling, storage or disposal

All employees will require refresher training every 3 years.

Contact [Health&Safety@nbcc.ca](mailto:Health&Safety@nbcc.ca) to put in your request for WHMIS Training.

## **2.2 Education topics to be covered**

Workers completing their education and training must be able to know:

- What are the hazards of the product?
- How do I protect myself from those hazards?
- What do I do in case of an emergency?
- Where can I get further information?

Education and training topics will include both information and procedures:

- The information on both the supplier label and workplace label, and what the information means
- The information on the SDS and what the information means
- The procedures required when the product is in a pipe, piping system, vessel, tank car, etc.
- The procedure to follow if the hazardous product may be present in the air and a worker may be exposed
- All procedures that must be followed in an emergency that involves the hazardous product.

## **2.3 Worker Responsibilities**

- Participate in WHMIS training programs
- Take necessary steps to protect themselves and their co-workers
- Participate in identifying and controlling hazards
- Inform employers if labels are illegible or missing
- Follow safe work procedures

### 3.0 OTHER RELATED DOCUMENTS

N/A