NBCC

Policy Development Flowchart

Policy is Identified for Review

1.0 Policy Owner Assigns Lead
Identify gaps/concerns (PSC)
Define consultation scope

2.0 Policy Lead and Working Group conduct research
Document findings
Update PSC with plan

3.0 Policy Lead recommends revisions to Council.

—Major→ **3.1 SET approval**

Minor

4.0 Policy Lead and Working group draft revised policy with consultation

Major edits

5.0 Council reviews final draft.

Minor edits

6.0 SET presents final draft to President and CEO for final approval

Policy Review Complete

LEGEND

Start/End

Activity

Decision

Document

NOTE:
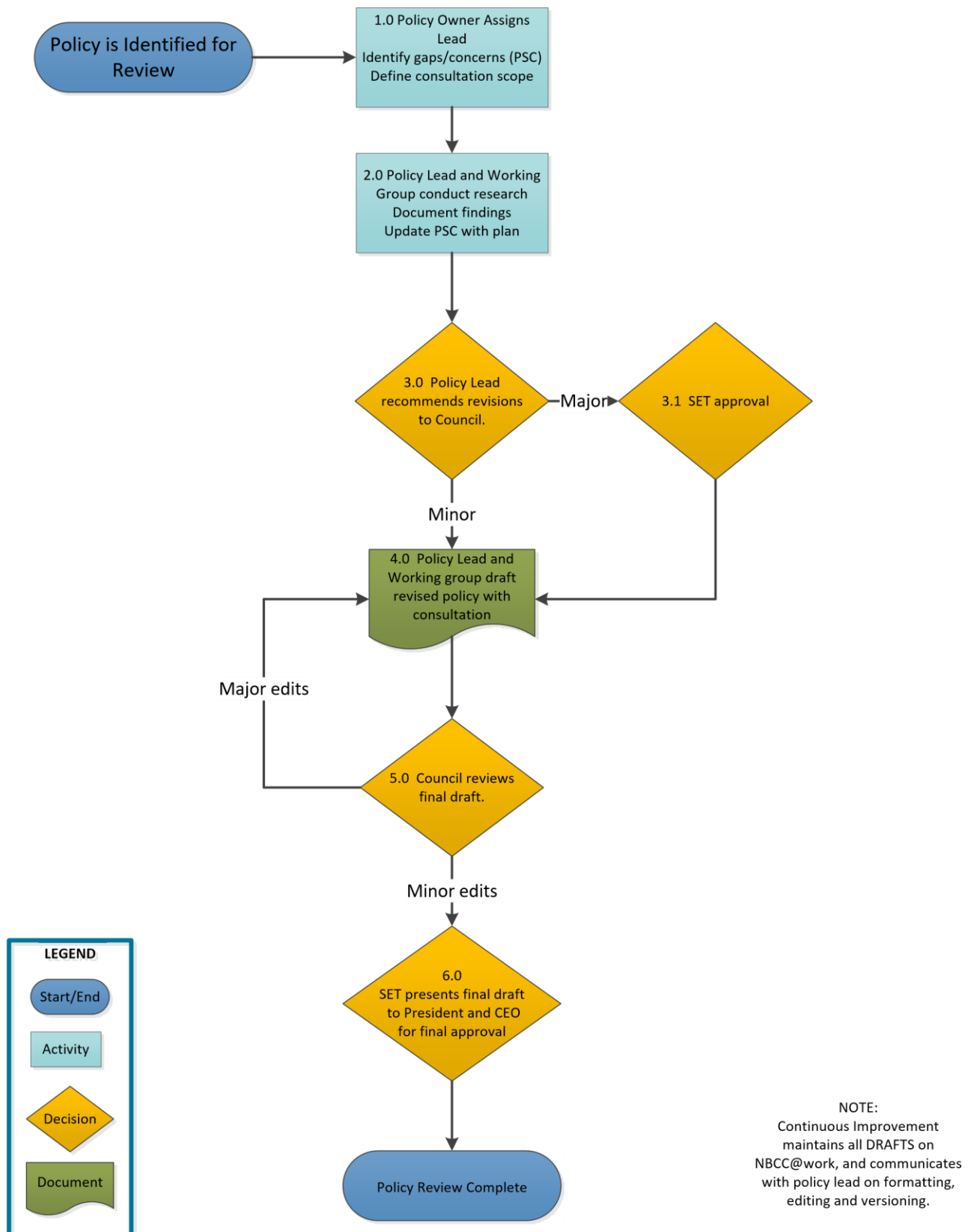Continuous Improvement maintains all DRAFTS on NBCC@work, and communicates with policy lead on formatting, editing and versioning.

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