

Since the last Highlights, the NBCC Board of Governors met as follows:

- (i) **September 17<sup>th</sup>** (physically distanced in-person Board meeting held in Fredericton);
- (ii) **October 23<sup>rd</sup>** (virtual Microsoft Teams check-in meeting); and
- (iii) **December 10<sup>th</sup>** (virtual Microsoft Teams Board meeting).

At each of the above meetings the Board received an update from the President & CEO on NBCC's COVID-19 response and ongoing notable achievements. In addition, the Board of Governors also undertook the following work:

### SEPTEMBER 17<sup>TH</sup>:

- Reviewed and approved [NBCC's 2019-2020 Annual Report](#). The Report was submitted to Minister Holder on September 30, 2020. NBCC's Annual Report communicates the College's accomplishments with an emphasis on how the College is meeting expectations as outlined within our strategic plan, including NBCC's annual achievements with respect to our operational plan and audited financial statements.
- Reviewed the **2019-2020 Summer Performance Management Dashboard**. NBCC's performance management dashboard reports monitor progress with regard to outcomes associated with [Together We Rise \(2017-2022\)](#), NBCC's strategic plan. Reports are aligned with NBCC's operational year.
- Welcomed Stephen Brander, NBCC Director – Marketing & Digital Media, to the meeting to provide an update on NBCC's recent and current marketing initiatives.

### OCTOBER 23<sup>RD</sup>:

- October 23<sup>rd</sup> was supposed to be an in-person Board Retreat, however, due to zone changes in relation to the COVID-19 orange phase of recovery, and respecting Public Health guidelines, the Board held a shorter virtual check-in meeting so that the President could provide a COVID-19 Update.

### DECEMBER 10<sup>TH</sup>:

- Reviewed and approved **NBCC's Five-Year Organizational and Operational Review**. NBCC is required to complete an organizational and operational review every five years. In addition to being part of NBCC's legislated accountabilities, the five-year organizational and operational review provides an opportunity to reflect on organizational progress, analyse performance and trends, and identify areas of opportunity and concern which require future attention and action. This review covers July 1, 2015 to June 30, 2020 and will be submitted to Minister Holder by December 31<sup>st</sup>.
- Reviewed **NBCC's 2021-2022 Annual Business Plan Proposal to Government**. The Annual Business Plan Proposal to Government includes the operating budget and is reviewed both from a governance perspective, as a legislated reporting requirement, as well as a financial perspective. The Business Plan is subject to ministerial approval and submitted annually for each fiscal year. The submission deadline is currently December 31<sup>st</sup>.
- Reviewed and approved **NBCC's 2020-2021 Performance Measurement Framework**. NBCC's performance measurement framework identifies the key indicators which indicate our progress toward our strategic goals. Performance management dashboards are published quarterly and reported to the Board of Governors and the College community to identify progress toward annual targets and identify areas for further action or strategic discussion.
- Reviewed the **2020-2021 Fall Performance Management Dashboard**.

## Board Highlights Winter 2020

2020 is a year we won't soon forget. Not only has the pandemic affected our personal lives, but it has had a huge effect on how we work. The Board has reflected on the myriad challenges that the NBCC community has faced this year and would like to commend the President for the proactive, energetic, consistently upbeat and positive leadership she has provided to the College. The Senior Executive Team have helped, and continue to help, staff navigate the unknown in order to keep NBCC on a secure footing as the College moves forward to what, we all hope, will soon be a post pandemic world. The Board would also like to acknowledge the outstanding commitment shown by the entire NBCC community to our learners, as well as to our province, in upholding NBCC's vision of *Transforming Lives and Communities*. The Board does not underestimate staff's dedication, commitment and energy in the past months and hope that each of you have a safe and peaceful holiday season with your loved ones, and an opportunity to recharge your batteries as we look towards 2021 with hope.

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The Board will next meet for its February Retreat

**February 4, 2021**

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If you would like to learn more about our Governors and the governance of NBCC, please go to [nbcc.ca/governance](http://nbcc.ca/governance).