

Date of last revision: October 30, 2014

Date of last review: May 19, 2021

Board Approved: June 10, 2021

POLICY

The NBCC Board of Governors (the Board) will conduct regular evaluations (at a minimum biennial, unless circumstances dictate otherwise) to determine the effectiveness and efficiency of the Board as a whole, the Governors individually, the Board Chair, the Committee Chairs and the Board Committees. The purpose of an evaluation is to support continuous improvement in Board governance.

The Chair of the Governance Committee, or designate(s), will lead the development and implementation of the evaluation formats and processes.

Evaluations will include opportunities to:

- Review relevant legislation and Board policies/procedures;
- Document expectations of the Board Chair, individual Governors, and Committee Chairs and evaluate same;
- Compare achievements with defined objectives;
- Suggest Board education sessions; and
- Propose improvements to the content and format of information provided to the Board.

Each Governor is responsible for participating actively in the Board evaluation processes, including the important goal-setting exercise based upon the consolidated results of the Board evaluation and self-evaluation.

PROCEDURE

1. Meeting Evaluations

The Board will review the effectiveness of each Board meeting at the conclusion of the meeting. The meeting evaluation will offer each Governor the opportunity to give feedback on all aspects of the meeting, including:

- 1.1. what went well; and
- 1.2. what could be improved.

A summary of the feedback from the meeting evaluations will be included in the Board package for the subsequent Board meeting.

2. Board, Committees and Chairs Evaluation and Governor Self-Assessment

2.1. The Governance Committee will develop the Board, Committees and Chairs evaluation and Governor self-assessment tools (i.e. questionnaires) for approval by the Board. It will review the tools annually and bring forward recommendations for changes to the Board.

- 2.2. In spring (usually May), the Chair of the Governance Committee (or designate) will ask each Board member to complete the Board, Committees and Chairs evaluation and Governor self-assessment.
- 2.3. The Chair of the Governance Committee (or designate) will summarize - and anonymize - the responses.
- 2.4. The consolidated results of the evaluations will identify Board-specific improvement objectives. The Board's actual performance against these objectives will be measured in the following evaluation.
- 2.5. At the last meeting of the academic year (June), time will be allocated for a full discussion of evaluation results and the subsequent establishment of Board-improvement goals.